

# CALEB KNOWLES

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## EMPLOYMENT

**PENNY AND PEGGY NAIRN 24 HR CHILDCARE, INC.** Lead Cook, North Hills, CA  
(January 2024 - Present)

**SHELL** Production, D.C. Shell Distribution, Los Angeles, CA  
(November 2023 - December 2023)

**LESSONS IN CHEMISTRY** Production, Apple Studios LLC, Los Angeles, CA  
(May 2022 - January 2023)

**THOR: LOVE AND THUNDER** Production, Marvel Studios  
(July 2021 - August 2021 | October 2021 - November 2021)

**SHANG-CHI** Production, Marvel Studios, Paramount Pictures, Hollywood, CA  
(March 2021 - May 2021)

**THE UNBEARABLE WEIGHT OF MASSIVE TALENT** Production, Lionsgate Entertainment (February  
2021 - March 2021 | September 2021 - October 2021)

**THE UNIVERSITY OF OKLAHOMA** Headington Hall Cook, Norman, OK  
(July 2016- June 2017)

- Office Production Assistant • Coordinate and facilitate all production meetings, tech. scouts, tone meetings, and table reads • Respond and communicate to urgent and confidential issues throughout
- production • Copy and distribute scripts, call sheets, one-liners, and other time sensitive and confidential material
- Coordinate and facilitate all production meetings, tech. scouts, tone meetings, and table reads • Respond and communicate to urgent and confidential issues throughout production
- Curating the weekly menu consisting of a fruit, vegetable, protein and whole grain. • Serving 50-60 children four times a day (two snacks, one lunch, one dinner) • Ensuring consistent cleanliness in the kitchen and quality in the food • Developing new recipes

## FREELANCE EMPLOYMENT

### **MG MEDIA CREATIVE**

(July 2023 - November 2023)

### **BIRDIE DEQUAY**

(July 2023 - November 2023)

**Social Media Content Creator** • Shooting, editing and delivering a final product in a timely manner for a variety of clients. • Shooting for both 16:9 and 9:16 aspect ratios.

## PERSONAL PROJECTS

**DIRECTING & CINEMATOGRAPHY REEL (2021)** | <https://vimeo.com/manage/videos/645913216>

**DRINKS:** Short Film (Writer, Director, DoP, Editor) | <https://www.youtube.com/watch?v=QI3aMZFr0DE>

**TMWY:** MV (Director, DoP, Editor) | <https://www.youtube.com/watch?v=hRiK4dcb37A>

**GONE IN THE WIND:** MV (Director, DoP, Editor) | <https://vimeo.com/manage/videos/645913216>

## EDUCATION

University of Oklahoma, Norman, OK  
(2016-2019) B.A. Film & Media Studies

## PORTFOLIO

<https://www.calebsknowles.com/portfolio>

## SKILLS

- Scenchronize • Box • Adobe Premiere Pro • Airtable • Adobe After Effects • Adobe Photoshop • Customer Service • Phone Etiquette • IT Problem Solving • Printer and Network Repair • Bomgar Support • Google Drive • Windows OS • MAC OS • Microsoft Office • Final Cut Pro • GarageBand • Music Composition • Social Media Content Creation • CapCut • Envato • frame.io • Google Calendar • Google Contacts

*References available upon request*