

CALEB KNOWLES

5232 Satsuma Ave, 208
North Hollywood, CA 91601

(405)-923-0252

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EMPLOYMENT

THOR: LOVE AND THUNDER Production, Marvel Studios
(July 2021 - August 2021 | October 2021 - November 2021)

SHANG-CHI Production, Marvel Studios, Paramount Pictures, Hollywood, CA
(March 2021 - May 2021)

THE UNBEARABLE WEIGHT OF MASSIVE TALENT Production, Lionsgate Entertainment
(February 2021 - March 2021 | September 2021 - October 2021)

THE GOLDBERGS Production, Sony Pictures Entertainment, Culver City, CA
(July 2019 - February 2021)

Office Production Assistant • Coordinate and facilitate all production meetings, tech. scouts, tone meetings, and table reads • Respond and communicate to urgent and confidential issues throughout production • Copy and distribute scripts, call sheets, one-liners, and other time sensitive and confidential material • Coordinate and facilitate all production meetings, tech. scouts, tone meetings, and table reads • Respond and communicate to urgent and confidential issues throughout production • Create sides for cast and crew by using computer to edit PDF script files • Effectively distribute PPE to respective departments, daily • Maintain supply of PPE Coordinate meal and beverage service for production office • Communicate with various production departments on all essential needs, to include confidential and time sensitive requirements • Ensure runs all around the city are completed in a timely manner.

PERSONAL PROJECTS

DIRECTING & CINEMATOGRAPHY REEL | <https://vimeo.com/manage/videos/645913216>

DRINKS Short Film (Writer, Director, DoP, Editor) | <https://www.youtube.com/watch?v=QI3aMZF0DE>

TMWY Music Video (Director, DoP, Editor) <https://vimeo.com/675362928/b1dce67ca5>

UNIVERSITY OF OKLAHOMA Norman, OK (Mar 2018- Feb 2019)

Football Digital Content Creator • Utilized a Sony a6300, Canon 5DmkIV and Adobe Premiere Pro to create digital content for multiple social media platforms • Filmed and edited three or more hours of digital video on game days with a two-day editing deadline. • Filmed and edited various football scenes for weekly 30 second social media posts

EDUCATION

University of Oklahoma, Norman, OK (2016-2019)
B.A. Film & Media Studies

PORTFOLIO

<https://www.calebsknowles.com/portfolio>

SKILLS

• Scenchronize • Box • Adobe Premiere Pro • Airtable • Adobe After Effects • Adobe Photoshop • Customer Service • Phone Etiquette • IT Problem Solving • Printer and Network Repair • Bomgar Support • Google Drive • Windows OS • MAC OS • Microsoft Office • Final Cut Pro

References available upon request